



**GOVERNMENT OF INDIA
MINISTRY OF DEFENCE**

OFFICE OF THE PRINCIPAL CONTROLLER OF ACCOUNTS (FYS)

AN-Central-SECTION

10-A, S.K. BOSE ROAD, KOLKATA: 700001

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No. RTC/AN/AMC/o8/AN-C

Dated: 02.11.2020

To

The vendors

Subject: Pest control service at RTC Kolkata

Dear Sir,

Office of the P C of A (Fys) Kolkata invites sealed tenders for the Pest Control Services at RTC Kolkata.

LAST DATE OF SUBMISSION OF TENDERS : 16.11.2020 AT 5 P.M.

DATE OF OPENING THE TENDER DOCUMENTS : 17.11.2020 AT 11A.M.

TENDER ENQUIRY

(Tender Enquiry No. RTC/AN/AMC/o8


Dated: 02/11/2020

RTC, Kolkata (Ministry of Defence) complex is spread over an area of five acres of land and this complex has 06 buildings. There is one office building, one hostel building, one transit building, one bungalow and Two buildings are residential with 04 quarters each. Besides there are 02 kitchens requiring special treatment. In view of the above the PC of A (Fys), Kolkata (Ministry of Defence) invites sealed bids from established firms/bidders for **Pest Control Services** for the entire area located at RTC, EM Block, Sector V, Salt Lake, and Kolkata – 700091as per the details given below :

1. Eligibility:- As per Annexure I
2. Proposed validity of the contract: - 01 (one) Year.
3. Availability of Tender Documents:-
 - iii. Place: Administrative (Office) Building during office hours.
Address : Principle controller of Accounts (Fys), 10A. S. K. Bose Road
Kolkata – 700001.
 - iv. Submission Date: On or before **16.11.2020** at 5:00 P.M.
4. Opening of Bids

Tenders will be submitted in two bid system - Technical Bid (As per Annexure – III) and Price Bid (As per Annexure – IIIA).
Technical Bid shall be opened first. Financial Bids shall be opened on the same day for those who qualify the technical criteria. The bids will be opened at PC of A (Fys), 10A, S. K. Bose Road, Kolkata - 700001 on **17.11.2020** at 11:00 A.M.
5. Method/manner for submission of Bids:-

The technical bid & the financial/price bid should be sealed in separate covers/envelopes duly super – scribed as “TECHNICAL BID FOR PEST CONTROL, AT RTC, KOLKATA” and “FINANCIAL BID FOR PEST CONTROL AT RTC, KOLKATA” respectively. Both the above covers/envelopes will be put in a bigger cover which should also be sealed and duly super scribed as “BIDS FOR PEST CONTROL AT RTC, KOLKATA”. The bids should be addressed to “THE PRINCIPAL CONTROLLER OF ACCOUNTS, 10A, S.K. BOSE ROAD, KOLKATA - 700001.”
6. Validity of Bids: - 90 days from opening of financial bid.
7. The PC of A (Fys), Kolkata reserves the right to reject the whole or part of the bids without assigning any reason.


(S. Bose)
Sr. Accounts Officer

GENERAL TERMS & CONDITIONS

1. Interested parties may inspect the premises and check the magnitude of pest infestation as also the nature and extent of pest attack so as to make arrangement is obtaining for satisfactory treatment before submitting the quotation.
2. Any doubt about the scope of work should be got cleared from the undersigned before quoting the rates for the same.
3. The **Financial Bid (Annexure IIIA)** shall be exclusive of any tax (**GST**), education cess, secondary and higher education cess or any other applicable taxes. The taxes as may be levied by the Government from time to time shall be charged by the contractor in addition to the rates quoted in the bid by the contractor.
4. The chemicals like Glue Trap, Robon, Fipronil, Foratex and Carbolic etc. to be used in all the treatments should conform to the stipulations of the relevant latest Indian Standards.
5. Contractor has to submit the copy of valid licence issued by State/Central Govt. for carrying out the Pest Control Business.
6. Contractor shall also submit copies of certificate of Registration from GST Authorities, **PAN/TIN Registration No.**
7. Income Tax Return for last **03 (three) financial years** of the firm/owner may also be submitted.
8. Rate quoted shall be on monthly basis. Payment will be made on **monthly basis** based on satisfactory performance of the firm and on the basis of receipt of bill/demand letter.
9. The information such as method of treatment proposed, chemicals proposed to be used, concentration and the rate of application of the chemicals used shall be furnished along with the quotation.
10. Providing Pest Control Service for eradication of all types of pests like Mice, Rats, Bandicoots, Cockroaches, Apts, Bed Bugs, Snakes, Mosquitoes etc. at the above mentioned premises. The service must be guaranteed to keep the premises free of above mentioned pests.
11. Sanitisation programme to cover the entire area including office building, hostel building, transit building, residential accommodations are to be covered in a **quarterly** basis towards doing away of COVID - 19.
12. If at any time during the contract period, the treatment is found ineffective, the contractor shall be required to repeat the treatment to make it effective at his own cost.
13. The mode of the Pest Control shall be as stated in **Annexure II**.
14. The contractors are requested to visit the premises to familiarize themselves with the scope of work before quoting the rates. No claim on account of unfamiliarity or variation of area of premises etc. will be entertained. **Scope of work is for entire premises of RTC-Kolkata.**
15. Special care must be taken to prevent hazard due to use of toxic insecticides. All chemicals used must be safe for human and livestock [**i.e. (i) No Odour, (ii) No Baits, and (iii) Non- repellent. DDT** and other chlorinated products must not be used.

