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**GOVERNMENT OF INDIA
MINISTRY OF DEFENCE**

**OFFICE OF THE PRINCIPAL CONTROLLER OF ACCOUNTS (FYS)
ADMIN - III SECTION
10-A, S.K. BOSE ROAD, KOLKATA: 700001**

E-mail ID : cda-cal@nic.in
Website : www.pcafys.nic.in

Phone No : (033) 2248-5077 to 5080 Extn-374
FAX No. : (033) 2248-0991

No.153/AN-III/Promotion/Vol-103

Date: 29/10/2018

To

1. All Controllers of Finance and Accounts (Factories)
2. All Branch Accounts Offices
3. All Sections of Main Office including RTC and Railway Section
4. The Chief Internal Auditor (Ordnance Factories)
5. The Officer in Charge, AO OF Nalanda
6. The Officer in Charge, AO OF Korwa

Subject: Promotion of Clerks to the grade of Auditors for the vacancy calendar year 2019.

Please, furnish names of those Clerks who have been appointed /promoted as clerk upto 26.09.2009 but has/have not promoted to the grade of Auditor. The name of those left over cases only, may be furnished as per Annexuure-A for consideration of their promotion to Auditor's grade. While furnishing their names, **the disciplinary certificate alongwith their typing test status** may also be endorsed. Those individuals who have been appointed/promoted as clerk after 26.09.2009 would be eligible for promotion to the Audigor grade after 13 years of regular service as Clerk as provided in the SRO No.23 dated 03.05.2016.

The report may please be forwarded to this Office by 31.10.2018 positively by FAX (033-22480991)/Speed Post/Email (cda_cal@nic.in) for finalization of adjudication report by due date.

Nil report is also required.

Chatterjee
(SUBHANKAR CHATTERJEE)
Sr. Accounts Officer (AN)

29/10

Copy to:

The Officer in Charge
Website Cell
M.O.(local)

: For uploading please.

Chatterjee
(SUBHANKAR CHATTERJEE)
Sr. Accounts Officer (AN)

29/10

PROFORMA

Sl. No.	Name	A/C No.	Whether UR/SC/ST	Date of Birth (DD-MM-YYYY)	DOA as Group 'D'	DOP as Record Clerk
1	2	3	4	5	6	7
Offer of Apptt- in clerk's grade (Direct)	DOP/Apptt - as Clerk	Year of Examination in SSC as Clerk	SSC Roll No.	All India Rank/Merit No.	Whether Typing Test Passed / Not passed/Exempted	(Whether P/D/ID/C**** P- Proottee D - Direct ID - Inter Deptt C - Compassionate
8	9	10	11	12	13	14

Whether Physically handicapped viz. OH, VH or Hearing.	Office/S ection	Disciplin ary Status	Remarks			
15	16	17				